##  APPLICATION FOR MOBILITY PASS metroCARD Special Pass

The Mobility Pass MetroCard Special Pass exemptsthe pass holder from validation requirements, but validation is encouraged where possible. A valid metroCard Special Pass entitles the holder to **unlimited** travel/transfer on all Adelaide Metro bus, train and tram services.

## APPLICANT’S DETAILS

|  |  |
| --- | --- |
| **Title (please circle)** | Dr, Mr, Mrs, Miss, Ms |
| **Surname** |  |
| **Given Names** |  |
| **Residential Address** |  |
| **Suburb** |  | **Postcode** |  |
| *If Postal Address is different to Residential Address please provide details:* |
| ***Postal Address*** |  |
| **Phone Number** | **Home** |  | **Mobile** |  |
| **Date of Birth** |

|  |
| --- |
| **Email** |

 |
| **Signature of Applicant** |  **Date: / /** |

**Alternate contact name**

|  |  |
| --- | --- |
| **Title (please circle)** | Dr, Mr, Mrs, Miss, Ms  |
| **Surname** |  |
| **Given Names** |  |
| **Relationship to applicant** |  |
| **Contact phone number** |  | **Email**  |  |

Office Use only

|  |  |
| --- | --- |
| Application approved:  YES NO | Approved by: |
| Date | Print name |

July 2018

**This section is to be completed by a Medical Practitioner or a Qualified Health Professional**

I certify that …………………………………….………………………….is unable to physically

 *Name of Applicant*

validate a metroCARD on-board the bus, tram and train services, for the following reasons:

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1. Efforts have been made to assist the applicant to use and validate a metroCARD, independently prior to this application. Yes ⬜ No ⬜

1. Physical impairment is the reason for this application. Yes ⬜ No ⬜

3) If cognitive impairment is the primary reason for this application, **a medical and/or other supporting documentation, attesting to inability to validate a metroCARD, must be attached.**

**I RECOMMEND that a Mobility Pass** metroCARD **Special Pass be issued to the applicant**.

*Practitioner’s stamp*

*& provider number*

Signature: .........................................………………………..………………Date: / /

 Name ..............................……………………….. Position………………………………………

Phone: ……………………………………….....

Address……………………………………………………………

……………………………………………………………………… Postcode………

**MOBILITY PASS metroCARD Special Pass INFORMATION**

The Department for Infrastructure and Transport (DIT) issue a Mobility Pass metroCARD Special Pass which is available to people with physical or cognitive impairment who cannot validate a metroCARD. A cognitive impairment can incorporate intellectual disability, dementia, acquired brain injury or other disability.

The metroCARD Special Pass exemptsthe holder from regular metroCARD validation requirements but validation is encouraged where possible. The metroCARD Special Pass features the name and photograph of the pass holder.

A valid metroCARD Special Pass entitles the holder to free unlimited travel/transfer on all Adelaide Metro bus, train and tram services.

The metroCARD Special Pass must be carried when traveling on all Adelaide Metro bus, train or tram services and shown to Operation Staff (drivers) when boarding the transport vehicle or Prescribed Officers when requested.

THE PROCESS

A Medical Practitioner or Occupational Therapist must certify to the applicant’s inability to use the ticketing and validation system.

A current photograph of the applicant is required. You will need to obtain one (1) colour, head and shoulder shot, of passport quality and size.

A guarantor will need to endorse the photograph by writing “*This is a true photograph of [applicant’s full name]*”, and signing their name. The guarantor must be a responsible person who -

* Is 18 years of age or over;
* Has known the applicant for a least 12 months;
* Is not related to the applicant by birth or marriage;
* Is not in a de facto relationship with the applicant (this includes a same sex relationship); and
* Does not live at the applicant’s address.

Please forward the application to:

SATSS & Concessions Administrator,

Department for Infrastructure and Transport,

GPO Box 1533, ADELAIDE SA 5001.

Or, deliver to the Adelaide Metro Infocentre:

Adelaide Railway Station,

North Terrace,
Adelaide SA 5000

 **Monday to Sunday:** 7.00am - 8.00pm

Officers of the DIT understand that some passengers may have communication, memory or comprehension difficulties. Bearing this in mind, if at any time a passenger is found to be traveling without a metroCARD Mobility Pass, every effort will be made to assist the person and explain the need to carry the metroCARD before any action is taken relating to the issue of an Expiation Notice.

If your metroCARD Special Pass is lost or stolen, or fails to validate, a replacement can be obtained free of charge by attending an Adelaide Metro InfoCentre or calling the Adelaide Metro InfoLine on 1300 311 108.

SATSS & Concessions Administrator