Notice to tenant of lease extension

(Do not use this form for periodic or short fixed term tenancies)

To: .......................................................................................................................... (name of tenant/s)

Address of rented premises: ..........................................................................................................................
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I give you notice that your current lease expires on …/…/…… (date)

I wish to offer you an extension of your lease for a further ……… months. (term of extension eg - 6 or 12)

The lease extension will expire on …/…/…… (date)

The new rent will be $………… per………… with the first payment due on …/…/…… (amount) (rental period eg - fortnight) (date)

If you accept, complete and return the bottom portion to your landlord/agent by …/…/…… (must be more than 28 days before the lease ends)

IMPORTANT INFORMATION:

• If you want to vacate at the end of the fixed term you must give your landlord at least 28 days written notice (Form 4B) to end the agreement.

• If you do not return this form, the landlord may give at least 28 days written notice (Form 2A) to end the agreement.

• If the lease is not extended and at least 28 days written notice is not given by either party the agreement will continue as periodic.

Signature of landlord/agent: .............................................................. Date: …/…/……

Address of landlord/agent: ..........................................................................................................................
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Phone: ..............................................................

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NOTE: If you accept this offer, return this section to your landlord/agent. If you do not accept this offer you must give your landlord/agent at least 28 days written notice (Form 4B) to end the agreement.

I, We .......................................................................................................................... (name of tenant/s)

wish to accept the offered lease extension for ..........................................................................................................................
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(address of rental property)

I acknowledge that the lease extension expires on …/…/…… (date)

I also understand that the new rent of $………… per………… will start on …/…/…… (delete if not applicable) (amount) (rental period) (date)

Signatures of tenant/s: .............................................................. Date: …/…/……