

Property owner/agent's declaration form



Government of South Australia
SA Housing Authority

Housing SA

Office use only	Customer No: _____	Customer No: _____	Date received: / /
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A property owner or agent completes this form. Return completed forms to Housing SA. Completing this form doesn't automatically guarantee assistance for the customer.

To complete an electronic Property owner/ agent's declaration form (EPOD) go to housingsa-prc.force.com/epod. You can get more information online at www.sa.gov.au/housing or by phoning Housing SA on 131 299.

PROPERTY DETAILS

Rental property address

Suburb	Postcode

Type of accommodation

Rental premises (House/ flat/ unit) Rooming House (Boarding) No premium retirement village Caravan Park (Van and site)

TENANCY DETAILS

	Name of tenants	Share of weekly rent
Only include those who contribute to the rent.	1. _____	\$ _____
	2. _____	\$ _____
Attach additional names if there are more than four sharers.	3. _____	\$ _____
	4. _____	\$ _____

Tenancy start date / /

Is this to replace an existing bond? Yes No

Type of lease Periodic Fixed term

Fixed term tenancy period Years _____ Months _____

Total weekly rent for property \$ _____

Total bond charged \$ _____

Financial Assistance for sharers is based on equal shares, except if otherwise approved

Are you subletting the property? Yes No
If yes, provide written approval from your landlord.

Are you renting this property to a family member? Yes No
If yes, provide a Statutory Declaration confirming you won't be living in the property.

PROPERTY MANAGEMENT DETAILS Pick one landlord type and complete the relevant section.

Private owner (an individual or a company)

Surname	_____	First name	_____
OR Company name	_____		
Address	_____		
	Suburb	Postcode	
Phone	_____	Email	_____
Signature	_____		Assistance is paid to the name registered by Land Services

Real estate agent

Registered Community Housing Provider

Other organisation

Agency name	_____		
Address	_____		
	Suburb	Postcode	
Phone	_____	Email	_____
Contact person	_____		
Signature	_____		

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