

Reactivating a Lapsed Authorised Examiner Licence

For Authorised Examiners that have let their endorsements lapse for 12 months or more (must be less than 5 years).

This is a progressive assessment, commencing with Component 1 and only moving onto the next stage if the one prior was completed successfully. The Assessment Officer will automatically be booked to assess all components, so assessment can be continuous if possible. Only those components that have not been successfully completed need to be assessed on the following booked assessment date. Feedback will be provided by the Assessment Officer at the end of the assessment.

Costs for this assessment apply.

For the Regulator Assessment to proceed, the vehicle provided must be:

- A manual vehicle with at least three seats;
- Be roadworthy, and
- Registered.

The following components must be successfully demonstrated to reactive or return:

Component 1 – Drive Assessment

Prior to the drive assessment, competent demonstration in the relevant class of vehicle, of:

- Cabin drill (Tasks 1), and
- Vehicle inspection (Page 11 of The Driving Companion).

This is not a full training session, just showing your skills and knowledge and correctly running through each of the steps outlined in the relevant manual for these Tasks.

Demonstrate a confident and competent drive in a manual class 'C' vehicle (with seating for at least three (3) adults), to novice Competency Based Training and Assessment (CBT&A) standard.

- The drive component is based on the Task 30 drive, without the re-assessment component
- The drive must meet the Task 30 range statement as outlined in the Driving Companion and should be not less than 25 minutes in medium to heavy traffic, with one section in an 80km/h speed zone.
- During the drive assessment you must demonstrate 100% compliance with Australian Road Rules and 80% minimum compliance with low risk driving behaviours.
- If any breach of the Australian Road Rules occurs the drive assessment will be terminated.

Component 2 – Commentary

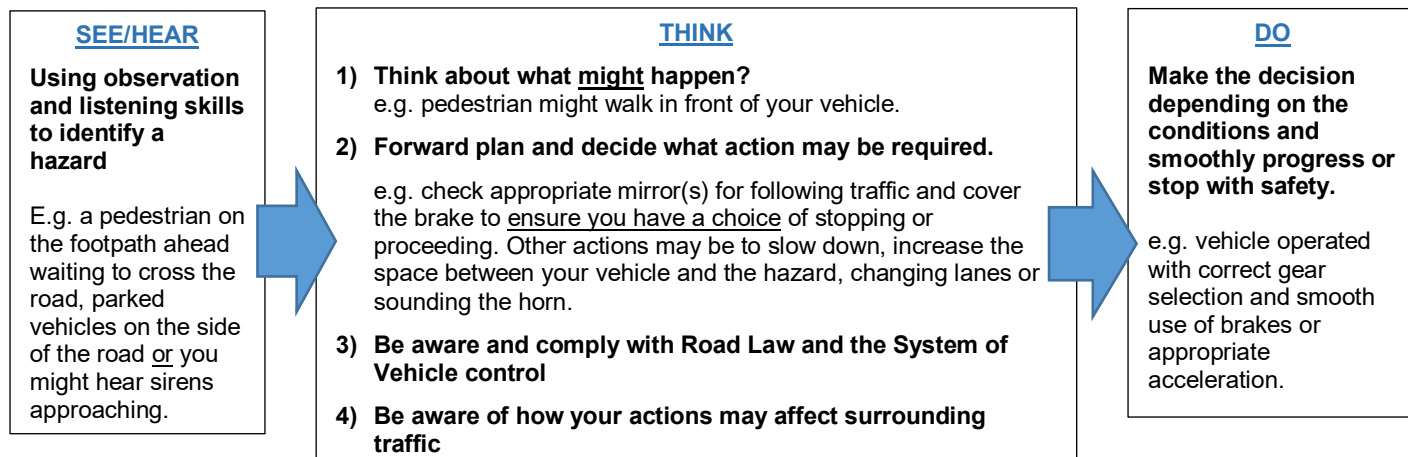
A clearly communicated commentary for at least 10 minutes while driving. This component focuses on Task 23 (Safe Driving Strategies) in The Driving Companion. You are required to identify actual and potential hazards, applicable road laws, safe driving strategies and consequences of making poor choices during the drive.

This is an advanced driving technique where you describe what you are seeing and doing (and explain **why**) while you are driving. A commentary will describe everything that you see which may affect how you drive, the actions you take to keep you safe and allow you to progress smoothly around hazards.

This includes, but is not limited to:

- **Observation Skills:** regular use of your mirrors and checking road signage or lane markings to anticipate road conditions ahead. Looking well ahead for other road users that could move into your lane or enter from a side road and may prevent you from maintaining your current speed. Watch out for bicycle riders or parked vehicles ahead and plan a safe way to progress past them.
- **Interacting with Traffic:** being aware of other road users – behind, to the side and in front of your vehicle. If a vehicle is tailgating behind or ahead of you, leave yourself more space in front so you can brake safely. Offset your vehicle where possible to the vehicle travelling alongside in case they swerve or drift in their lane. Being aware of other vehicles blindspots and not travelling in them so they can see your vehicle. Be aware of approaching vehicles from behind or towards you, especially those travelling at speed or large vehicles that may need more room.
- **Being Aware of your Surroundings:** watching for pedestrians that may cross the road and how to safely negotiate a school crossing during or outside of school hours. Slowing down or covering the brake if children or animals are on the footpath and could unexpectedly move across your path.
- **Vehicle Handling Skills:** selecting the correct gear and speed for the conditions and explaining why. Braking early and gently wherever possible and managing changing road conditions including bends and descents using the brakes, appropriate gears and steering safely and effectively. Allowing a minimum safe following distance, a safe stopping distance behind stationary vehicles, a safety margin around other objects and applying acceleration sense to ensure smooth vehicle handling.

The purpose of a commentary drive is to sharpen your brain's processing skills when it comes to observing what's going on around you on the road while you are driving and what potential dangers are coming up. This is an essential skill for an instructor and you need to demonstrate the following to safely negotiate an approaching hazard. The Hazard Perception Process is:



Of course this process all takes place very quickly, sometimes in only a few seconds. This is why you need to practice your hazard perception skills.

You do not have to identify every possible hazard on a busy street where there may be numerous hazards ahead but you must be able to identify the highest risks and explain those in detail first.

If during the commentary drive, it is very quiet and only a few hazards are present the Assessing Officer may not have seen enough to ascertain if you are competent at this task. The Assessment Officer may

either ask you to continue driving and give you directions, or may ask questions to gather more information on your knowledge of handling hazards safely. Ten (10) hazards need to be negotiated, with at least nine (9) successfully completed to meet the required standard for Component 2 – Commentary Drive.

Component 3 – Manoeuvres

Five (5) of the seven (7) manoeuvres must be demonstrated correctly (without the re-assessment component) as per the Task requirements in The Driving Companion. Manoeuvres include: 3 point turn (from kerb to kerb)

- Reverse parallel parking (two attempts permitted)
- U-turn in traffic
- Stopping procedure
 - Moving off procedure
 - 90 degree angle park (front to kerb)
 - Steering in reverse (Task 7B)

Component 4 – Training and assessment

This component needs to be undertaken in a manual vehicle. It incorporates a practical demonstration and written theory assessment to demonstrate a sound understanding of assessment standards in accordance with appropriate manuals.

For a CBT&A endorsement:

Complete a CBT&A theory assessment and competently train (or re-train as appropriate) and assess:

- Task 14, and
- Task 30

For a VORT endorsement:

Complete a VORT theory assessment and conduct a VORT with an Assessment Officer, in its entirety, to the standard outlined in the manual.

Reactivating or Renewing Authorised Examiner Process:

