



Program Guidelines

2018/2019 State Bicycle Fund

Applications close at 5pm on Friday 6 April 2018

Please contact Tim McEvoy on 7109 7338 or at tim.mcevoy@sa.gov.au if you require further information

Introduction	The State Bicycle Fund is an annual subsidy scheme that provides financial assistance of up to a dollar for dollar basis for Councils to progress cycling initiatives in their local area. The Fund has fostered a long-standing partnership between the State Government and local councils to respond to Federal, State Government and Council strategies relating to encouraging cycling.
Suitable projects for funding	<ul style="list-style-type: none">• Development or review of Local Area Strategic Bicycle Plans.• Construction of on-road bicycle lanes.• Construction of off-road shared use paths.• Construction or modification of median refuges or road crossings.• Publicly accessible bicycle parking.
Subsidy Level	Subsidy funding is up to 50% of the total project cost. The maximum funding contribution is \$75,000 per project .
Lodgement of Applications	<p>Applications for the 2018/19 financial year close at 5pm on Friday 6 April 2018</p> <p>To access the application form please follow the link below: https://dpti.smartygrants.com.au/statebicyclefund</p>
Notification of funding	Successful councils will be notified in writing which projects will be funded and the total subsidy amount. Councils are required to enter into a formal funding agreement with DPTI in order to receive up-front payment of the funding subsidy.
Assessment Criteria	Projects will be assessed on their ability to achieve one or more of the following outcomes: <ul style="list-style-type: none">• improved strategic policy, frameworks and actions for cycling• improved cycling safety• improved connectivity and coverage of bicycle networks• improved cycling access to significant destinations• value for money.

<p>General Conditions for Funding (subject to review)</p>	<ul style="list-style-type: none"> • In order to accept and receive the funding offer, councils are required to enter into a formal funding agreement with the Minister for Transport (or his representative). • The project must be carried out as described in the application and within the 2018/19 financial year, or as amended by written agreement between Council and DPTI. • Bicycle facilities must be planned, designed and constructed in accordance with: <ul style="list-style-type: none"> * Appropriate <i>AUSTROADS Guidelines</i> * AS 1742.9.2000 – Manual of Uniform Traffic control devices Part 9: Bicycle Facilities • Installation of Traffic Control Devices must comply with the requirements outlined in the <i>Manual of Legal Responsibilities and Technical requirements for Traffic Control Devices – Part 2 – Code of Technical Requirements</i> • Local Area Strategic Bicycle Plans must be conducted in accordance with <i>Section 2.2.3 Local Strategic Bicycle Plans</i> of the <i>Cycling Aspects of Austroads Guides</i> • If the project requires any alteration to (or effect on) a road or other asset that is under the care, control and management of (or is the responsibility of) the Department of Planning, Transport and Infrastructure (DPTI) you must seek the written approval of the appropriate section of DPTI prior to commencing any work. • Council accepts responsibility for and undertakes regular maintenance of the project • When facilities are publicised, officially launched or opened, DPTI are to be advised in advance and the contribution from the Department of Planning, Transport and Infrastructure is to be acknowledged.
<p>Reporting</p>	<p>Regular periodic project reporting is required as specified in the funding agreement. Additionally, after completion of the project(s) and within 30 days of the end of the specified funding period, Council must submit a final report that includes:</p> <ul style="list-style-type: none"> • a summary of expenditure • project expenditure reports from council's financial management system and a schedule of expenditure • copies of receipted invoices/accounts to substantiate major cost items • photographs of the completed project <p>Any unspent subsidy funding must be repaid in accordance with the details of the funding agreement.</p>