



**APPLICATION FOR  
HOUSEHOLD CONCESSIONS**

**WHEN COMPLETING THIS FORM**

- Use BLOCK LETTERS and print one character in each box.  

|   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|
| S | M | I | T | H | S | T |
|---|---|---|---|---|---|---|
- Tick  in all applicable boxes.  
 Yes  No
- You must sign the authority and declaration section.
- Contact the ConcessionsSA Hotline on 1800 307 758 for help completing this form.
- Apply online at [www.sa.gov.au/concessions](http://www.sa.gov.au/concessions) for faster, easier access to concessions.

Use this form to apply for the following concessions for your principal place of residence:

- energy
  - water and sewerage services
  - Cost of Living Concession
  - Emergency Services (fixed property) Levy
- or apply online at [www.sa.gov.au/concessions](http://www.sa.gov.au/concessions).**  
 If you live in a Residential Park use Form APC F020.

**SECTION A About you (the Applicant)**

Enter your details exactly as they appear on your Centrelink or Department of Veterans' Affairs card

Title Mr  Ms  Mrs  Miss  Dr  Other

Surname

First name

Middle name(s)

Date of birth  /  /

**Residential address**

Address

Suburb

Postcode

**Postal address (if different from above)**

Address

Suburb

Postcode

Telephone Home  Mobile

Email address

Do you identify as an Aboriginal and/or a Torres Strait Islander person? Yes  No

Preferred contact method SMS / Text message  Email  Phone  Post



## SECTION B Your income details

**Q1** Enter your Centrelink Customer Reference Number (CRN) or Department of Veterans' Affairs (DVA) file number.

CRN

DVA

If you are on a low income or receive a New Enterprise Incentive Scheme, Community Development Program or Farm Household Allowance payment, contact the ConcessionsSA Hotline on 1800 307 758. Visit [www.sa.gov.au/concessions/incomelimits](http://www.sa.gov.au/concessions/incomelimits) to view income limits.

## SECTION C Your banking details You must provide your banking details to receive certain concessions

BSB number

(6 digits)

Account number

(maximum 9 digits)

Account holder's name

Tick here if the account holder's name **does not match your name** and it is **not** a joint account.

The Department of Human Services (DHS) undertakes not to use your banking details for any purpose other than paying concessions for which you are eligible. DHS will not disclose your banking details to, or share them with, any person or organisation other than those who are directly involved in processing concession payments to your account.

## SECTION D Your living arrangements

**Q2** What are your living arrangements (tick one and provide details)?

Homeowner <sup>a</sup> – **10 digit Valuer General / Valuation number**

*Located on your council rates notice*

Private tenant

Housing SA tenant – *go to Section E*

Community housing – **provider name**

Retirement village – **village/complex name**

**Type of retirement village agreement**

*(ask your village manager/operator if you are unsure)*

License to occupy

Tenancy agreement

**Q3** When did you first occupy the property (or approximate date if more than two years ago)?

**Q4** Is there anyone living with you who is not your spouse, domestic partner <sup>b</sup> or dependant <sup>c</sup> who has an income of more than \$3,000 per year?

Yes

No

**Q5** If yes, do they receive a Centrelink or DVA benefit or pension?

Yes

No

**Q6** Provide details of other owners or tenants for the property. This includes your spouse or domestic partner <sup>b</sup>.

Surname

Given names

Relationship to you

Do they live with you in the same property?

Yes

No

*Write details of additional owners / tenants on a separate piece of paper and attach it to your application.*

<sup>a</sup> If you hold a life estate under the terms of a will you must provide a copy of the will.

<sup>b</sup> "Domestic partner" includes opposite sex de facto relationships, same sex de facto relationships and those who live together as close companions or life partners.

<sup>c</sup> "Dependants" includes children under the age of 16 years and full-time students between 16-24 years who attend school, college or university and children between 16-18 years in receipt of Youth Allowance, Sickness Allowance or Special Benefit.



**SECTION E Cost of Living Concession** Eligibility is assessed at 1 July each year

**Q7** Did you live at a different property on 1 July?  Yes – *If yes, provide details*  No – *If no, go to Section F*

Address   
  
Suburb   
Postcode

**Q8** What were your living arrangements on 1 July (tick one and provide details)?

Homeowner – **10 digit Valuer General / Valuation number**   
*Located on your council rates notice*  
 Private tenant  Housing SA tenant – *go to Section F*

**Q9** If you were a tenant on 1 July, did you live with anyone who was not your spouse, domestic partner or dependant who had an income of more than \$3,000 per year? Yes  No

**Q10** If yes, did they receive a Centrelink or DVA benefit or pension? Yes  No

**SECTION F Energy concession**

**Q11** How are you billed for electricity (tick one and provide details)? **The bill must be in your name.**

Bill from electricity provider (e.g. AGL, Origin Energy).  
**Provider**   
**Account number**   
**National Meter Identifier (NMI on electricity bill)**   
**Most recent billing period**  /  /  to  /  /   
 Bill from retirement village operator or complex  Generate own energy  
 Other

**SECTION G Water and sewerage concession** Note: Housing SA tenants do not need to complete this section

**WATER**

**Q12** How are you billed for water (tick one and provide details)?

SA Water – **account number**   
 As a tenant, as part of your rental agreement (tick one below):  
 water supply and all water use  supply charges only  water use only  excess water use only  
 Water irrigation trust – **trust name**   
 Other

**Note:** Homeowners with council / private supplied water and private tenants may be eligible for top up payments at the end of each financial year. Visit [www.sa.gov.au/concessions](http://www.sa.gov.au/concessions) or call ConcessionsSA on 1800 307 758 for more information.

**SEWERAGE**

**Q13** How are you billed for sewerage services (tick one and provide details)?

SA Water  Council rates notice e.g. Community Wastewater Management System (CWMS) charge  
 Retirement village operator or complex  
 Private company – **company name**



## SECTION H Emergency Services Levy – Homeowners only

**Q14** Provide details from your current Notice of Emergency Services Levy Assessment.

Ownership number

## SECTION I Authority and declaration Read and sign

I

(write applicant's name)

### authorise:

- The South Australian Government Department of Human Services (DHS) to use Centrelink Confirmation eServices to perform a Centrelink/DVA enquiry of my customer details and the Australian Government Department of Human Services (the department) to provide the results of that enquiry to DHS.

### understand that:

- The department will disclose personal information to DHS including my name/date of birth/address/concession card status/payment type/payment status/dependants to confirm my eligibility for relevant concessions, rebates or services.
- This consent, once given, remains valid while I am a customer of DHS unless I withdraw it by contacting DHS or the department.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the concessions, rebates or services provided by DHS.

Yes  No  (tick applicable box)

### declare that:

- The details I have provided on this form are true and correct, and I agree to indemnify DHS against any loss or damage if the details provided are incorrect.
- I will notify DHS immediately if the information I have provided in this application changes OR to revoke this authority.
- I understand that DHS will access and exchange information with other government departments and utility providers in order to confirm my eligibility for the concessions I have applied for, and for the ongoing administering of these concessions.
- I understand that it is an offence against section 140 of the *Criminal Law Consolidation Act 1935* to give misleading information on this document with the intention of deceiving DHS in order to receive a benefit.
- DHS may use information I have provided to check whether I am currently in receipt of, or may be eligible for, other South Australian concessions. If DHS determines that I may be eligible for other South Australian concessions, DHS can use information I have provided to contact me about my potential eligibility for other South Australian concessions.

Your signature



Date

Can we communicate with you on issues, such as government programs and services other than concessions?

Yes

No

### Submit your application

#### BY EMAIL

concessions@sa.gov.au

**BY POST** (no postage stamp required) to:

ConcessionsSA

Reply Paid 292

ADELAIDE SA 5001

### For more information

**Visit:** [www.sa.gov.au/concessions](http://www.sa.gov.au/concessions)

**Email:** [concessions@sa.gov.au](mailto:concessions@sa.gov.au)

**Phone:** ConcessionsSA Hotline on **1800 307 758**

A text telephone service is available for the hearing impaired by contacting TTY (08) 8226 6789

