



ADVISORY NOTICE BUILDING

11/03

Advisory Notices are issued to assist in the interpretation of the Development Act 1993

March 2003

ADMINISTRATION:

Who is Licensed as a Building Work Contractor or Supervisor?

In November last year the Office of Consumer and Business Affairs launched a Public Register that is accessible through their website. It provides a convenient means of finding out either:

- Whether a person is licensed/registered.
- What a person is licensed/registered for. (Licensed contractor, registered building work supervisor, registered plumber, gas fitter or electrical worker)
- The people who are licensed/registered for a particular type of work (say demolition) in a particular area.

The purpose of this Advisory Notice is to bring this readily accessible Public Register to the attention of building practitioners.

HOW IS IT ACCESSED?

The Licensing Public Register can be located through the Office and Consumer and Business Affairs website at –

www.ocba.sa.gov.au under On Line Services, or, directly through

http://150.101.71.113/pubreg/pubreg_jsp/index.html

THE FIRST SCREEN

The first screen simply requires you to identify the nature of the license type that you want information about (e.g. Builders).

THE SECOND SCREEN

The second screen is the one that allows you to conduct searches by a number of means depending on the information that you have and the information that you are seeking:

Enter a license number to check on the details of the license holder.

Enter a name to see if a person has a license and if so what it is for.

Enter whether the person is either a contractor, supervisor or worker

Use keywords to limit the search – select from a list that goes from Air Conditioning to Steel Work
Erection

Contain your search to a suburb – enables the search to be contained to a particular suburb so that
only locally available contractors are identified.

ENQUIRIES

Any enquiries regarding the Public Register can be directed to the Office of Consumer and Business
Affairs.

Similarly, if there are concerns regarding any contractor, supervisor or worker then these should also be
directed to the Office of Consumer and Business Affairs.

Further information

Department for Transport and Urban Planning

Planning SA

136 North Terrace Adelaide
GPO Box 1815 Adelaide SA 5001
Telephone: 8303 0600
www.planning.sa.gov.au/building_advisory_notices/

Contact:

Building Policy Branch
Level 3, 136 North Terrace Adelaide SA
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