

Electrical safety checklist

This form is only a guide. All electrical work must be undertaken according to the appropriate Australian standards by a South Australian licensed electrician, who must provide a certificate of compliance for work done.

Certificate of compliance number: _____ Location on site: _____

Licensed electrician's name: _____ License number: _____

Electrician's company name: _____

Installation type	Not applicable	Adequate	To be rectified
Portable switchboard			
ID number: _____			
Located in a secure area			
Mechanically protected supply cable (if required)			
IP rated for its location (e.g. rain, sunlight)			
Aerial cables are supported via catenary			
Readily accessible			
Current carrying capacity is rated for available outlets			
Labelling is legible and correct			
No access to live parts (e.g. pole fillers)			
Flexible cords leaving and entering enclosure are protected			
All socket outlets are protected by an RCD			
Socket outlets are correctly rated for the leads being used			
Socket outlets maintain correct IP rating			
Notes:			
General electrical installation/hard wired buildings			
ID number: _____			
Electrical equipment secured and undamaged			
Overhead supply cable height is securely fixed at least 4.6m above the ground in pedestrian areas and at least 6m above ground in areas with vehicle traffic			
Mechanically protected supply cable (if required)			
Supply cable is an appropriate size (as per AS/NZS 3008)			
Connection point to the building is secure and in good condition			
Switchboard in building has no access to live parts (e.g. pole fillers)			
Aerial cables are supported via catenary			
Festoon lighting is at least 2.7m above where a person can stand, and at least 6m above vehicle traffic			
Circuits are protected by an RCD, where required			
Notes:			
Building connected via plug and socket			
ID number: _____			
Electrical equipment secured and undamaged			
Overhead supply cable height is securely fixed at least 4.6m above the ground in pedestrian areas and at least 6m above ground in areas with vehicle traffic			
Connection point is in good condition and IP rated			
Switchboard has no access to live parts (e.g. pole fillers)			
All circuits requiring an RCD are protected by a double-pole RCD			
Socket outlets have a double pole control switch			
All light switches are double pole switched			
Testing of unit is complete			
Aerial cables are supported via catenary			
Notes:			

Stallholder/facilitator's name _____ Signature _____ Date _____